

# **A G E N D A**

The regular meeting of the Abbott Township Board of Supervisors held on **Monday December 7, 2020**, at 7:00 p.m. at the township office.

## **ON THE AGENDA AT THIS TIME**

1. Call meeting to order
2. Pledge Allegiance
3. Public Comment period:

Motion to pay bills and approve Minutes and Financial Reports from November 2, 2020 meeting

## **NEW BUSINESS:**

1. **Winter Maintenance Agreement:**

## **OLD BUSINESS:**

1. **UCC recreational cabin affidavit**
2. **Budget 2021**
- 3.
4. **Secretary/Treasurer Position**
5. **Dust Control**
6. **Gas Field specialists, Inc.**
7. **ATV Problem**
8. **Stewardson Twp.**
9. **Benn Batterson –**
10. **Trout's Unlimited Grant project –.**

## Abbott Township

### December 7, 2020 Monthly Meeting Minutes

The regular meeting of the Abbott Township Board of Supervisors held on Monday December 7, 2020 @ 7:00 p.m. at the township office.

Present at the meeting was Joseph Sutton, Duane Cizek, and Jake Hastings and Secretary Linda Culp. Public present None

1. Meeting called to order by Chairman Buddy Sutton at 7:00 PM.
2. The Pledge of Allegiance was recited.

#### Public Comment period:

1. Motion by Jake Hastings to approve the minutes of November 2, 2020 meeting seconded by Joseph Sutton. AIF
2. Motion by Duane Cizek to approve the financial report as presented, seconded by Jake Hastings.

#### NEW BUSINESS:

1. **Winter Maintenance Agreement** – Received agreement from Martha Busshaus, Stewardson Twp. Signed by BOS. Secretary will mail agreement to Martha.
2. **Meeting Dates** – Calendar of dates for meeting dates for 2021 was presented to BOS by Secretary. BOS approved dates and Secretary will advertise in the local paper.
3. **Camera** – Duane Cizek purchased a camera for the Township Bldg. Joseph Sutton, Duane Cizek and Secretary will have the app downloaded to our phones.
4. **PSATS Convention** – material was handed out to BOS. Date is April 18-20, 2021. Discussion followed.
5. **Payroll cost** – Secretary received a phone call from paychex.com a payroll company that may save us money for our payroll. Secretary has a WebEx call from Paychex tomorrow the 8<sup>th</sup> of December.
6. **Pace Analytical** - Email to Duane, Pace is having a class online for sewer samples. This has to do with Covid-19 samples in waste. Duane would like to set up the dates and attend along with Jake and possibly Jay Frey. Secretary will send Jay an email.
7. **Jared Lazorchak** – Does he need a driveway permit. Discussion followed. Jake and Duane will check with him.

#### OLD BUSINESS:

1. **UCC recreational cabin affidavit** – **DRC is setting up the meeting**, Gunzburger is on lockdown and Duane is waiting for them to call him to have a meeting to see exactly what the law is and how this affects the recreational cabins are exempt from the UCC code.

2. **Budget 2021** –Secretary gave the BOS a list of the items we can use the IMPACT fees for. Discussion followed. Joseph made a motion to accept budget as proposed seconded by Duane and AIF.
3. **Secretary/Treasurer Position** – no applications at this time. Secretary will keep working.
4. **Dust Control** – Duane contacted Innovative Surface Solutions and LVM to see about their dust control. 800-387-5777 out of Pittsburgh, PA. Still waiting for a response.
5. **Gas Field specialists, Inc.** – Brad West came to look at the places where we want to dump the fill. DEP passed regulations that you must be 300 ft from the creek. Option # 2 by Lowell Geiser’s property can we put 12 loads there. No, he has a spring there. No place now to dump the fill for now. Looking for other possibilities. Discussion followed. Tabled.
6. **ATV Problem** – Will Yoder called the Secretary and had a conversation about what is needed to have code enforcement. We would have to purchase an official police vehicle, insurance, place signs on all twp. roads and costs that Chief of Police Phelps from Sweden Valley told Duane that it would cost us \$8300 per month for costs. Joseph Sutton feels we need get ahead of dust control next year 2021 before the ATV season starts. Discussion followed. Duane will call several places for bulk solar salt and calcium for dust control. Workshop to be scheduled for next year.
7. **Stewardson Twp.** -No Brush cutting now
8. **Benn Batterson** –Duane did not contact the solicitor and is thinking of dropping the letter to cease and desist for Benn Batterson. Duane says Benn is putting in 2 illegal sewer systems. Secretary will call Terry Meyer from Ridgerunner to make sure he got a sewer permit. We want Terry to go out to the property.
9. **Trout’s Unlimited Grant project** – Received direct deposit from Trout Unlimited for \$64,500, November 13, 2020.

Correspondence: None

Motion to adjourn this meeting at 8:00 PM by Duane Cizek seconded Jake Hastings. AIF

**Mid-month payroll checks will be available to sign on December 21, 2020.**

The next monthly meeting will be held on **January 4, 2021 at 7:00 PM**

Respectfully Submitted,

Linda S. Culp  
Secretary/Treasurer

**General Fund**

**State Fund**

Num	Date	Name	Paid Amount	Num	Date	Name	Paid Amount
ACH	11/30/2020	EFTPS	\$ 556.98	2985	12/07/2020	Five Star In	\$ 514.11
ACH	11/16/2020	Intuit Payroll Service	\$ 16.00	2986	12/07/2020	Williams-W	\$ 163.77
7503	11/21/2020	Amtrust	\$ 775.00			<b>Total Expenses</b>	<b>\$ 677.88</b>
7504	11/21/2020	H.A. Berkheimer, Inc.	\$ 27.23			<b>Balance</b>	<b>\$ 479,707.92</b>
7505	11/21/2020	Tioga Publishing	\$ 145.00				
7506	11/21/2020	Tri-County REC	\$ 83.70				
7507	11/21/2020	Upper Pine Creek Council of	\$ 150.00	<b>Sewer Fund</b>			
7508	11/21/2020	Verizon	\$ 199.65	Num	Date	Name	Paid Amount
7509	11/21/2020	Cizek, Duane R	\$ 475.35	894	11/21/2020	Tri-County	\$ 107.27
7510	11/21/2020	Hastings, C. Jacob	\$ 263.55	895	12/07/2020	Frey, Jay	\$ 400.00
7511	11/21/2020	Jones, Justin M	\$ 246.86	896	12/07/2020	Pace Analyt	\$ 97.60
7512	11/21/2020	Galeton Hardware LLC	\$ 8.49	897	12/07/2020	Selective In	\$ 372.96
7513	11/21/2020	Linda Culp	\$ 285.00			<b>Total Expenses</b>	<b>\$ 977.83</b>
7514	11/21/2020	Seigworth Road Supply Inc	\$ 406.50			<b>Balance</b>	<b>\$ 8,872.64</b>
7515	11/21/2020	UGI Central Penn Gas Inc	\$ 52.15				
7516	12/07/2020	American Drug and Alcohol	\$ 266.00	<b>Garbage Fund</b>			
7517	12/07/2020	H.A. Berkheimer, Inc.	\$ 34.83				
7518	12/07/2020	H.A. Thomson Co	\$ 830.00				
7519	12/07/2020	Selective Insurance	\$ 966.04	<b>No Expenses</b>			
7520	12/07/2020	Tioga Publishing	\$ 69.30				
7521	12/07/2020	UGI Central Penn Gas Inc	\$ 195.74			<b>Balance</b>	<b>\$ 7,760.12</b>
7522	12/07/2020	Verizon	\$ 201.78				
7523	12/07/2020	CarQuest Cimino Automotiv	\$ 697.90				
7524	12/07/2020	Linda Culp	\$ 228.00				
7525	12/07/2020	Cizek, Duane R	\$ 327.51				
7526	12/07/2020	Fisher, Ronald L.	\$ 750.18				
7527	12/07/2020	Hastings, C. Jacob	\$ 454.58				
7528	12/07/2020	Jones, Justin M	\$ 391.28				
7529	12/07/2020	May, Mary B	\$ 54.56				
7530	12/07/2020	Cizek (Supervisor), Duane R	\$ 70.62				
7531	12/07/2020	Hastings (Supervisor), C. Ja	\$ 70.62				
7532	12/07/2020	Sutton (Supervisor), Joseph	\$ 70.62				
7533	12/07/2020	Cizek, Duane	void				
7534	12/07/2020	Sutton, Joseph	\$ 35.00				
7535	12/07/2020	Cizek, Duane	\$ 17.50				
7536	12/07/2020	Cizek, Duane	\$ 243.78				
7537	12/07/2020	Germania Volunteer Fire Co	\$ 2,701.41				
<b>Total Expenses</b>			<b>\$ 12,368.71</b>				
<b>Balance</b>			<b>\$ 334,686.76</b>				