

A G E N D A

The regular meeting of the Abbott Township Board of Supervisors held on **Friday March 5, 2020**, at 7:00 p.m. at the township office.

ON THE AGENDA AT THIS TIME

1. Call meeting to order
2. Pledge Allegiance
3. Public Comment period:

Motion to pay bills and approve Minutes and Financial Reports from February 1, 2021 meeting

NEW BUSINESS:

1. **PSATS Conference cancelled**
2. **Cummings lumber -**
3. **Zoerb Hollow 3rd phase –**
4. **Township Audit –**
5. **Sewer Ordinance update –.**
6. **Letter for new garbage rates –**
7. **Laptop for office -**

OLD BUSINESS:

1. **Stuart Culp land survey –**
2. **Paychex outsource payroll –.**
3. **Applications for D & G Grant – Hoppe Hollow Rd.**
4. **UCC recreational cabin affidavit –**
5. **Dust Control –**

Correspondence: Kiara Perkins PC Human Services.

Abbott Township

March 5, 2021 Monthly Meeting Minutes

The re-scheduled regular meeting of the Abbott Township Board of Supervisors held on Friday March 5, 2021 @ 7:00 p.m. at the township office.

Present at the meeting was Joseph Sutton, Duane Cizek, and Jake Hastings and Secretary Linda Culp. Public present None

1. Meeting called to order by Chairman Buddy Sutton at 7:00 PM.
2. The Pledge of Allegiance was recited.

Public Comment period: None

1. Motion by Joseph Sutton to approve the minutes of February 1, 2020 meeting seconded by Jake Hastings. AIF
2. Motion by Joseph Sutton to approve the financial report as presented, seconded by Jake Hastings.

NEW BUSINESS:

1. **PSATS Conference cancelled**
2. **Cummings lumber** - has completed their logging job on Rausch Rd. on January 20. We will send a check to them.
3. **Zoerb Hollow 3rd phase** - He will contact us about the pre-bid meeting on March 22nd. Duane would like the road to be wider at some spots that are narrow. Discussion followed. Secretary will call Andy and discuss this. Ask Andy About the quarry we used last time. Does he know if it is still available?
4. **Township Audit** – Secretary/Treasurer prepared all paperwork for Guthrie and Trey came and picked up all the files.
5. **Sewer Ordinance update** – Secretary contacted Solicitor to ask if we needed an ordinance for the increase in EDU fee for our Sewer Plant. He looked over the original ordinance and stated that we do need an ordinance for the new fee. April 5th meeting, we will approve this. Secretary will call solicitor to see if a clause can be added to the amended ordinance to include if we increase fees again can we do it wo an ordinance.
6. **Letter for new garbage rates** – Secretary will call solicitor to see if a clause can be added to the amended ordinance to include if we increase fees again can we do it wo an ordinance.
7. **Laptop for office** – BOS agreed to have the secretary use the lap top

OLD BUSINESS:

- 1. Stuart Culp land survey** – I received a new copy of the land survey from Kyle. It was revised and changed to reflect the driveway of Randy and Linda Culp to be designated as a driveway and not Yochum Run Rd. Discussion followed. Chairman and secretary signed.
- 2. Paychex outsource payroll** – Secretary will cut the checks for the employees that don't want direct deposit. Joseph Sutton made a motion to keep the Paychex in place seconded by Duane Cizek, AIF
- 3. Applications for D & G Grant – Hoppe Hollow Rd.** Secretary mailed completed application to Andy Mickey of the Conservation District. Duane got bids for the excavator for Hoppe Hollow. Duane wants a workshop on this. We are planning for this project to be done in 2022.
- 4. UCC recreational cabin affidavit** – Duane had a phone meeting with Will Hunt and we would have to appoint a committee on a planning commission. Self-governing self-entity. This is if we want to get rid of the seasonal cabin. As a code enforcement See Duane's note. Secretary will hand out the cabin affidavit along with the assessment permit. Secretary will scan into their name in QB the cabin affidavit.
- 5. Dust Control** – Duane stopped in Wellsboro and saw 100-pound bags of salt on a truck for the roads. Forestry is doing an experiment to put salt onto the roads after grade the road and rack the salt and this is supposed to get rid of dust. Duane will watch when they do this and we may want to do this. Duane said he is sorry for jacking you all these years for putting a rake in front of the tractor instead of in the back.

Correspondence: Kiara Perkins PC Human Services. Discussion followed. Secretary spoke with Kiara to find out more about what she is doing and she said we cannot address this issue since she is looking for a place in town.

Motion to adjourn this meeting at 8:05 PM by Joseph Sutton seconded Jake Hastings. AIF Electric was going off and on about 5 times.

Mid-month payroll checks will be available to sign on March 15, 2021

The next monthly meeting will be held on **April 5th, 2021 at 7:00 PM**

Respectfully Submitted,

Linda S. Culp
Secretary/Treasurer

General Fund

General Fund Con't

Num	Date	Name	Paid Amount	Num	Date	Name	Paid Amount
ach	02/19/2021	Amtrust	\$ 760.00	7591	03/05/2021	Mary May	\$ 167.95
ach	02/18/2021	Staples	\$ 113.05	7592	03/05/2021	Selective Insurance	\$ 957.60
ACH	02/03/2021	Norwex USA Inc	\$ 131.38	7593	03/05/2021	Tri-County REC	\$ 114.45
ACH	02/05/2021	Paychex	\$ 33.47	7594	03/05/2021	Verizon	\$ 233.00
ACH	02/19/2021	Paychex	\$ 32.02	7595	03/05/2021	CarQuest Cimino A	\$ 234.16
ACH	02/22/2021	PDFiller Inc	\$ 101.76	7596	03/05/2021	Cummings Lumbe	VOID
ACH	02/19/2021	Staples	\$ 146.97	10008	02/15/2021	Shultz, Brian K	\$ 86.99
ACH	02/16/2021	Staples	\$ 71.02	10010	02/04/2021	Culp, Linda S.	\$ 125.05
ACH	02/16/2021	Staples	\$ 146.97	10011	02/15/2021	Hastings (Supervis	\$ 70.62
ACH	02/26/2021	Staples	\$ 79.99	10013	02/04/2021	Jones, Justin M	\$ 624.97
ACH	02/05/2021	Payroll Taxes	\$ 449.94	10014	02/15/2021	Shultz, Brian K	\$ 144.98
ACH	02/19/2021	Payroll Taxes	\$ 622.12	Total Expenses			\$ 13,870.57
ACH	03/05/2021	Paychex	\$ 35.12	Balance			\$ 305,370.74
ACH	03/05/2021	Payroll Taxes	\$ 949.67				
Debit	03/04/2021	Postmaster	\$ 55.00				
rect D	02/15/2021	Culp, Linda S.	\$ 166.74	State Fund			
rect D	03/05/2021	Culp, Linda S.	\$ 180.63	Num	Date	Name	Paid Amount
rect D	03/05/2021	Jones, Justin M	\$ 920.43	2999	02/15/2021	Glenn O Hawbaker	\$ 1,940.08
rect D	02/15/2021	Jones, Justin M	\$ 652.42	3000	02/15/2021	Williams-WOC Ener	\$ 523.13
7571	02/15/2021	Bradco Supply Company	\$ 1,289.00	3001	02/15/2021	Watson Diesel Inc	\$ 134.00
7572	02/15/2021	CarQuest Cimino Automotive	\$ 158.99	3002	03/05/2021	Williams-WOC Ener	\$ 935.91
7573	02/15/2021	Denney Electric Supply	\$ 55.03	Total Expenses			\$ 3,533.12
7574	02/15/2021	H.A. Berkheimer, Inc.	\$ 21.45	Balance			\$ 583,536.45
7575	02/15/2021	Tioga Publishing	\$ 44.68				
7576	02/15/2021	UGI Central Penn Gas Inc	\$ 303.36				
7577	02/15/2021	Galeton Hardware LLC	\$ 31.47	Sewer Fund			
7578	02/15/2021	Verizon	\$ 224.91	Num	Date	Name	Paid Amount
7579	02/15/2021	Hastings, C. Jacob	\$ 257.58	912	02/15/2021	Pace Analytical Ser	\$ 220.00
7580	02/15/2021	Fisher, Ronald L.	\$ 779.74	913	02/15/2021	Galeton Hardware,	\$ 41.94
7581	02/15/2021	Cizek, Duane R	\$ 59.11	914	03/05/2021	Leslie's Septic Ser	\$ 1,000.00
7582	03/01/2021	Cizek (Supervisor), Duane R	\$ 70.62	915	03/05/2021	Selective Insurance	\$ 372.40
7583	03/01/2021	Sutton (Supervisor), Joseph S	\$ 141.25	916	03/05/2021	Tri-County REC	\$ 202.65
7584	03/01/2021	Cizek, Duane R	\$ 398.98	917	03/05/2021	Frey, Jay	\$ 400.00
7585	03/01/2021	Fisher, Ronald L.	\$ 877.60	918	03/05/2021	Leslie's Septic Ser	\$ 2,880.00
7586	03/01/2021	Hastings (Supervisor), C. Jacob	\$ 70.62	Total Expenses			\$ 5,116.99
7587	03/01/2021	Hastings, C. Jacob	\$ 283.78	Balance			\$ 7,200.35
7588	03/01/2021	Shultz, Brian K	\$ 147.21				
7589	03/05/2021	Galeton Nittany Minitmart	\$ 47.37				
7590	03/05/2021	H.A. Berkheimer, Inc.	\$ 31.40	Garbage Fund			
7591	03/05/2021	Mary May	\$ 167.95	No Checks			
			\$ 11,110.80	Balance			\$ 7,901.01