

A G E N D A

The regular meeting of the Abbott Township Board of Supervisors held on **Monday November 1, 2021**, at 7:00 p.m. at the township office.

ON THE AGENDA AT THIS TIME

1. Call meeting to order
2. Pledge Allegiance
3. Public Comment period:

Motion to pay bills and approve Minutes and Financial Reports from October 4, 2021 meeting

1. **Time given for Public Comment –**
2. **Ron Fisher –**
3. **Duane's items –**
4. **Stewardson Twp.**
5. **ATV Meeting -**
6. **Tools missing from garage –**
7. **PSATS life insurance –**
8. **County Aid –**
9. **State Audit –**
10. **Probe meter –**
11. **2022 Budget –**

OLD BUSINESS:

1. **Winter Agreement Stewardson Twp.**
2. **Sewer Payments –**
3. **Tires for dump truck –**
4. **GNC Church Sewer –.**
5. **Impact Fees –**
6. **Rausch Rd –**
7. **Driveway Permit –.**

Correspondence:

Abbott Township

November 1, 2021 Monthly Meeting Minutes

The regular meeting of the Abbott Township Board of Supervisors held on Monday, November 1, 2021 @ 7:00 p.m. at the township office.

Present at the meeting was Joseph Sutton, Duane Cizek, and Jake Hastings and Secretary Linda Culp,

1. Meeting called to order by Chairman Buddy Sutton at 7:00 PM.
2. The Pledge of Allegiance was recited.

Public Comment period:

1. Motion by Duane Cizek to approve the minutes of October 4, 2021 as corrected. meeting seconded by Jake Hastings. AIF
2. Motion by Duane Cizek to approve the financial report as presented, seconded by Jake Hastings.

NEW BUSINESS:

1. **Time given for Public Comment** – Buddy made a motion to allow each person to take 3 minutes for their public comment and if a group of people come in all together only one spokesperson allowed 3 minutes, seconded by Jake Hastings, AIF
2. **Ron Fisher** – Ron quit and then came back to apologize and asked Duane if he could come back to help us on our projects. Discussion followed. It was suggested to have him on a call back as needed. Ron's son is moving to the area and he wants an application to apply for a job here at the township. Duane had some problems with Ron. Going forward it was decided to take this under review.
3. **Duane's items** – Shannon will send the township a bill for ½ of the slice pipe. We have not received a bill yet and BOS said we are not responsible for the Sluice pipe.
4. **Stewardson Twp.** Secretary will send a bill for filling potholes on Rausch Rd.
5. **ATV Meeting** - 1894 registrations total. 15 miles of forestry rd. They want us to create a living document for the hours allowed for ATVs on our roads or to add onto the ordinance and or we can adopt the pilot program. Discussion followed. Let it go for now
6. **Tools missing from garage** – Possibly change the locks on our building. Duane made a motion to purchase new locks for the garage, Jake seconded. AIF. Buddy suggested to place ABT with etching tools to engrave on all tools and machinery to deter theft. Buddy made a motion to purchase an engrave to etch ABT on all tools and machinery, seconded by Duane Cizek, AIF. Travis will purchase one, and also ask anyone borrowing tools to sign out on the chalkboard in the garage to we know who as the tool.
7. **PSATS life insurance** – BOS said they don't want to get the insurance.
8. **County Aid** – BOS agreed to use County Aid for Materials for Roads.

9. **State Audit** – Buddy made a motion asked the Secretary to call our solicitor and email the state audit review and ask him to review it. and Duane Cizek seconded, AIF Secretary will ask Michael Weigel if we can transfer the income from the D&G projects to the General since we are paying for all the materials
10. **Probe meter** – has been broken we need to purchase another for \$832. Jay can get a new meter with the probe \$978.00 Discussion followed. BOS approved the purchase for \$978. Jake made a motion to purchase the compete new meter, Duane Cizek seconded, AIF
11. **2022 Budget** – Buddy Sutton made a motion to approve all funds Sewer budget approved. Garbage budget approved. State Fund budget approved. Impact fees fund approved. General fund approved. Seconded by Jake Hastings, AIF. Secretary will put ad in paper.

OLD BUSINESS:

1. **Winter Agreement Stewardson Twp.** – Martha mailed the signed agreement to us.
2. **Sewer Payments** –The \$36,510.33 is all payroll from 2018. Accountant makes Journal entries to offset the payroll paid by the General Fund. Secretary transferred \$7044.33 to General Fund for 1st,2nd & 3rd Qtr. payroll for 2021 and will transfer 4th Qtr. at the end of the year. BOS decided to transfer \$500 per month to the general Fund. If we see the sewer fund getting low, we can suspend until next year. Secretary will transfer.
3. **Tires for dump truck** – tires purchased and installed.
4. **GNC Church Sewer** – Secretary spoke with Terry Nelson and she would like a letter from the Township to explain just what we are asking. Secretary will write the letter. Secretary will let Lauren know to add GNC to next year for the septic clean out.
5. **Impact Fees** – It was discussed to use approximately \$6,000 to fix Rausch Rd. & \$5000 Straley Hollow Rd. and \$47,000 for Zoerb Hollow Rd. last meeting. BOS decided not to use the Impact fees at this time.
6. **Rausch Rd** –Duane will need to call Dustin Anderson at NALF to discuss what the cutter told him. I gave the Cell # to Duane
7. **Driveway Permit** –Duane will take the application to Marc to sign. Marc has not installed sluice. Duane is working on it. Discussion followed. Marc is not around.

Correspondence: Free Training Opportunity (gave to Scott Cizek) PCRB for fire company (Gave to Jake Hastings for the fire company.)

Motion to adjourn this meeting at 9:00 PM by Duane Cizek seconded Jake Hastings. AIF

Mid-month payroll checks will be available to sign on November 15, 2021
The next monthly meeting will be held on **December 6, 2021 at 7:00 PM**

Respectfully Submitted,

Linda S. Culp
Secretary/Treasurer

General Fund

General Fund Con't

Num	Date	Name	Paid Amount	Num	Date	Name	Paid Amount
ACH	10/15/2021	Paychex	\$ 35.51	7781	11/01/2021	Galeton Hardware LLC	\$ 83.01
ACH	10/08/2021	PSATS U.C. Group Trust Fund	\$ 778.20	7782	11/01/2021	Germania Volunteer Fire Co.	\$ 2,322.29
ACH	10/05/2021	Amtrust	\$ 784.00	7783	11/01/2021	Ridgerunner SEO Services, Inc.	\$ 600.00
ACH	10/22/2021	Paychex	\$ 35.81	7784	11/01/2021	Selective Insurance	\$ 983.32
Debit	10/14/2021	Dollar General	\$ 6.50	7785	11/01/2021	UGI Central Penn Gas Inc	\$ 24.42
Debit	10/19/2021	D & A Clearing House	\$ 12.50	7786	11/01/2021	Upper Pine Creek Council of Gov	\$ 150.00
Debit	10/19/2021	Dollar General	\$ 10.07	7787	11/01/2021	Cizek (Supervisor), Duane R	\$ 70.62
Debit	11/01/2021	Northern Tool & Equipment	\$ 13.99	7788	11/01/2021	Hastings (Supervisor), C. Jacob	\$ 72.62
Dir dep	10/22/2021	Reed, Travis C	\$ 1,031.19	7789	11/01/2021	Sutton (Supervisor), Joseph S	\$ 70.62
Dir Dep	10/22/2021	Culp, Linda S.	\$ 441.15	7790	11/01/2021	Hastings (Supervisor), C. Jacob	\$ 70.62
Dir Dep	10/15/2021	Culp, Linda S.	\$ 441.15	7791	11/01/2021	Cizek, Duane R	\$ 780.62
Dir Dep	10/15/2021	Reed, Travis C	\$ 939.73	7792	11/01/2021	Hastings, C. Jacob	\$ 211.73
EFT	10/22/2021	Payroll taxes	\$ 489.48	7793	11/01/2021	Cizek, Duane	\$ 132.00
EFT	10/22/2021	Payroll employer SS	\$ 237.99				\$ 5,571.87
EFT	10/15/2021	Payroll Employer Medicare	\$ 258.55			Preious column	\$ 76,089.87
EFT	10/15/2021	Payroll taxes	\$ 532.85			Total Expenses	\$ 81,661.74
TTransfer	10/19/2021	Abbott Township State Fund	\$ 31,778.95				
7762	10/18/2021	Sutton (Supervisor), Joseph S	\$ 70.62			Balance	\$ 280,517.23
7763	10/18/2021	Cizek (Supervisor), Duane R	\$ 70.62				
7764	10/18/2021	Hastings (Supervisor), C. Jacob	\$ 70.62			State Fund	
7765	10/18/2021	Cizek, Duane R	\$ 406.36	Num	Date	Name	Paid Amount
7766	10/18/2021	Hastings, C. Jacob	\$ 264.13	3026	11/01/2021	Williams-WOC Energy	\$ 1,290.10
7767	10/18/2021	Fisher, Ronald L.	\$ 266.71	3027	10/21/2021	Abbott Township General Fund	\$ 5,939.51
7768	10/18/2021	Reed Travis	\$ 49.20	3028	10/21/2021	Abbott Township General Fund	\$ 6,085.07
7769	10/18/2021	Cizek, Duane	\$ 53.00	3029	10/21/2021	Abbott Township General Fund	\$ 11,046.15
7770	10/18/2021	Suit-Kote	\$ 24,591.42			Total Expenses	\$ 24,360.83
7771	10/18/2021	J.M.Delullo Stone Sales Inc	\$ 9,179.45				
7772	10/18/2021	Abbott Township Sewer	\$ 150.00			Balance	\$ 326,063.82
7773	10/18/2021	H.A. Berkheimer, Inc.	\$ 14.25				
7774	10/18/2021	Tri-County REC	\$ 66.79			Sewer Fund	
7775	10/18/2021	UGI Central Penn Gas Inc	\$ 25.04	Num	Date	Name	Paid Amount
7776	11/01/2021	Amtrust	\$ 784.00	ACH	10/05/2021	Selective Insurance	\$ 379.68
7777	11/01/2021	Bastian Tire and Auto Center	\$ 424.00	Trans	10/22/2021	Abbott Township General Fund	\$ 7,044.33
7778	11/01/2021	CarQuest Cimino Automotive	\$ 232.12	950	10/18/2021	Pace Analytical Services LLC	\$ 330.00
7779	11/01/2021	Cox, Stokes & Lantz	\$ 190.31	951	10/18/2021	Tri-County REC	\$ 136.98
7780	11/01/2021	Earl F. Dean, Inc	\$ 1,353.61	952	11/01/2021	Frey, Jay	\$ 400.00
			\$ 76,089.87	953	11/01/2021	Pace Analytical Services LLC	\$ 110.00
				954	11/01/2021	USABLue Book	\$ 75.67
				955	11/01/2021	Selective Insurance	\$ 379.88
Garbage Fund						Total Expenses	\$ 8,856.54
No Expenses							
Balance			\$ 13,805.00			Balance	\$ 14,208.74