

A G E N D A

The regular meeting of the Abbott Township Board of Supervisors held on **Monday December 6, 2021**, at 7:00 p.m. at the township office.

ON THE AGENDA AT THIS TIME

1. Call meeting to order
2. Pledge Allegiance
3. Public Comment period:

Motion to pay bills and approve Minutes and Financial Reports from November 1, 2021 meeting

NEW BUSINESS:

1. **Swear in Fire Police - Ken**
2. **2022 Meeting Dates**
3. **CDL**
4. **Lights (work)**
5. **Rausch Rd Bank (2)**
6. **Vibe rater 550**
7. **4 loads of Anti-Skid**
8. **Starting Time for Plowing**
9. **Hooking Car**
10. **Truck 250/350**

OLD BUSINESS:

1. **2022 Budget**
2. **Stewardson Twp.**
3. **State Audit –**
4. **GNC Church Sewer**
5. **Rausch Rd –**
6. **Driveway Permit –**

Abbott Township

December 6, 2021 Monthly Meeting Minutes

The regular meeting of the Abbott Township Board of Supervisors held on Monday, December 6, 2021 @ 7:00 p.m. at the township office.

1. Present at the meeting was Joseph Sutton, Duane Cizek, Jake Hastings, Secretary Linda Culp, Randy Culp, Theresa Swartz, Terry Sinclair, Susan Haythornthwaite, Scott Cizek, Ken Loiacono, Fred Mohr, Lee & Levi Gardner, Ben and Thankful Batterson.

1. Meeting called to order by Chairman Buddy Sutton at 7:00 PM.
2. The Pledge of Allegiance was recited.

Public Comment period: 3 Minutes allowed per person or group. Theresa Yilek 221 Blass Hollow. With the last storm she tried to be pro-active and asked to have Blass Hollow Road taken care of since 3 trucks 1000 lbs each will be delivering to her. More deliveries coming and she would appreciate it if the roads are clear for them to get through. We all pay a lot of taxes for the Blass hollow and Yochum Run Rd and Short Run Rd. Buddy said the township did not have chains on the tucks in time for the plow trucks at the time of the snow fall. School Bus roads are first. Discussion followed. It was brought up that there are no bus routes on our township roads.

Terry Sinclair asked that the minutes be put on our Abbott Township FB account. All agreed Secretary will start with 2022 minutes.

1. Motion by Jake Hastings to approve the minutes of November 1, 2021. meeting seconded by Duane Cizek
2. Motion by Duane Cizek to approve the financial report as presented, seconded by Jake Hastings.

NEW BUSINESS:

1. **Swear in Fire Police** – Ken Loiacono said the Oath for the Fire Police and Buddy Sutton signed with the Secretary as witness.
2. **2022 Meeting Dates** – Secretary gave meeting dates to BOS to approve. Secretary will put ad in paper this month of December.
3. **CDL** – BOS signed the CDL form for Travis Reed to drive the CDL township Truck
4. **Lights (work lights for trucks)** – We need a Box Flashlight in each truck price at approx. \$200 each that have a rechargeable battery. We need 3 lights. LED lights are the newer ones so if you buy one used the LED lights may be getting bad. LED are cheaper to charge. Duane would like to order 3 of them when he finds them. BOS agreed. Discussion followed.
5. **Rausch Rd Bank** - 2 spots on the Rausch Rd since they cut the trees the water is eroding the bank and very bad and it is sliding into the creek. Duane called contractors to see what they can do. Discussion followed. Duane will follow up. Duane went to the meeting today about taking care of our streams.

6. **Vibe rater 550** – Quit working. Duane made phone calls and no one got back to him yet. Duane will follow up. Lee Gardner said to look into the scrap yard for a better price. Discussion followed.
7. **4 loads of Anti-Skid** – Sunday night and Monday we went through a lot of cinders. Bos agreed to purchase Anti-skid from Hawbaker. BOS Agreed
8. **Starting Time for Plowing** – we need to make a duty list as to who goes out and when etc. Discussion followed. Duane will get with Travis.
9. **Pulling cars out of the snow** – We cannot ask the Township to hook a chain to car to pull cars out of the snow when they are stuck. Car owner can hook the chain themselves and we can pull them out. Duane would like to have this printed in our auto policy. Terry Sinclair mentioned if someone would get hurt even if they put the chain on and we pull them out. It was suggested that we can make a policy that the township cannot pull anyone out if they are stuck. Buddy said as a general policy that we do not pull any cars out. Discussion followed. Buddy made a motion to have a policy for Abbott Township that we will not pull cars out of the snow when they are stuck, Jake second AIF
10. **Truck 250/350** – Duane wants to buy a pick-up for the township Duane is tired of using his own truck to check all the roads. Duane pays \$4.00 a gallon for Diesel. We will keep looking to purchase a truck for the twp. Discussion followed. Township will reimburse Duane for his Diesel fuel until he get a new truck for the twp.
11. **EMS** – Scott Cizek asked that the form be signed tonight. BOS signed and Secretary will send where it needs to be sent. Scott Cizek doesn't think we have any shut ins in Abbott township. Secretary can send a letter along with the garbage bill to do a survey to see who is a shut in or has special needs in Abbott Township

OLD BUSINESS:

1. **2022 Budget** – Duane Cizek made a motion to approve the budget Jake Hasting seconded. AIF
2. **Stewardson Twp.** - Invoice mailed
3. **State Audit** – Linda Culp, Secretary, Joseph Sutton and Duane Cizek met with Billy Stokes on Thursday on November 18, 2021. Billy Stokes said there is nothing we can do about the audit.
4. **GNC Church Sewer** –. Secretary sent letter to GNC Terry Nelson. Secretary emailed Lauren at Leslie Septic to add GNC to next year for the septic clean out. Randy Culp will open up for it to be cleaned out next year and he will look into putting a wishing well over the riser for the sewer septic system. Randy will address this at the GNC business meeting.
5. **Rausch Rd** –Duane will need to call Dustin Anderson at NALF to discuss what the cutter told him. I gave the Cell # to Duane. Ben Batterson told Duane that the only one responsible for the damage to the road is the lumber company. Ben told Duane to wait until they are done before he approaches the cutter or the truck drivers about the current damage to the road. Discussion followed. Final inspection is when you check the road and inspect the damage to release the bond.

- 6. Driveway Permit** –Duane will take the application to Marc to sign. Marc has not installed sluice. Duane is working on it. Discussion followed. Marc is not around. Jake said they will check to see if they need a sluice at the end of the driveway.

Correspondence:

Motion to adjourn this meeting at 7:58 PM by Jake Hastings seconded Duane Cizek. AIF

Mid-month payroll checks will be available to sign on December 20, 2021

The next monthly meeting will be held on **January 3, 2021 at 7:00 PM**

Respectfully Submitted,

Linda S. Culp
Secretary/Treasurer

General Fund

State Fund

Num	Date	Name	Paid Amount	Num	Date	Name	Paid Amount
ACH	11/19/2021	Paychex	\$ 32.61	3027	12/06/2021	CarQuest-Cimino	\$ 931.01
ACH	11/05/2021	Paychex	\$ 34.85	3028	12/06/2021	Glenn O Hawbake	\$ 14,427.85
ACH	11/05/2021	Payroll Taxes and WH	\$ 730.06	3029	12/06/2021	Williams-WOC Ent	\$ 752.37
ACH	11/19/2021	Payroll Taxes and WH	\$ 719.39	Total Expenses			\$ 28,025.43
Debit	11/08/2021	Northern Tool & Equipment	\$ 55.48	Balance			\$ 273,037.69
Debit	11/22/2021	Solomon's Word	\$ 50.00				
Debit	11/22/2021	Norwex USA Inc	\$ 200.23				
Dir Dep	11/05/2021	Reed, Travis C	\$ 1,031.19				
Dir Dep	11/19/2021	Culp, Linda S.	\$ 222.30	Sewer Fund			
Dir Dep	11/19/2021	Reed, Travis C	\$ 842.18	Num	Date	Name	Paid Amount
Dir. dep	11/05/2021	Culp, Linda S.	\$ 222.32	ransfe	12/06/2021	Abbott Township	\$ 500.00
7795	11/15/2021	Hastings, C. Jacob	\$ 264.14	955	11/15/2021	Pace Analytical Se	\$ 220.00
7796	11/15/2021	Cizek, Duane R	\$ 1,029.15	956	11/15/2021	Tri-County REC	\$ 119.83
7797	11/15/2021	Cizek, Duane	\$ 96.00	957	12/06/2021	Frey, Jay	\$ 400.00
7798	11/15/2021	H.A. Berkheimer, Inc.	\$ 10.91	958	12/06/2021	Pace Analytical Se	\$ 110.00
7799	11/15/2021	H.A. Thomson Co	\$ 830.00	Total Expenses			\$ 1,349.83
7800	11/15/2021	Reed Travis	\$ 168.14	Balance			\$ 13,114.32
7801	11/15/2021	Tioga Publishing	\$ 378.08				
7802	11/15/2021	Tri-County REC	\$ 77.17	Garbage Fund			
7803	11/15/2021	Verizon	\$ 222.50	Num	Date	Name	Paid Amount
7804	12/06/2021	Bradco Supply Company	\$ 245.71	1378	12/06/2021	West Branch Tow	\$ 6,000.00
7805	12/06/2021	CarQuest Cimino Automotive	\$ 1,428.99	Total Expenses			\$ 6,000.00
7806	12/06/2021	Denney Electric Supply	\$ 220.25	Balance			\$ 8,555.55
7807	12/06/2021	May's Welding	\$ 255.00				
7809	12/06/2021	Tioga Publishing	\$ 59.75				
7810	12/06/2021	Cizek, Duane	\$ 41.31				
7811	12/06/2021	Reed Travis	\$ 21.08				
7812	12/06/2021	Cizek, Duane	\$ 64.00				
7813	12/06/2021	Reed Travis	\$ 50.00				
7814	12/06/2021	Cizek, Duane R	\$ 872.34				
7815	12/06/2021	Hastings, C. Jacob	\$ 498.25				
7816	12/06/2021	Sutton (Supervisor), Joseph S	\$ 70.62				
7817	12/06/2021	Cizek (Supervisor), Duane R	\$ 70.62				
7818	12/06/2021	Hastings (Supervisor), C. Jacc	\$ 70.62				
7820	12/06/2021	Cox, Stokes & Lantz	\$ 164.06				
7821	12/06/2021	Galeton Hardware LLC	\$ 222.11				
7822	12/06/2021	H.A. Berkheimer, Inc.	\$ 35.59				
7823	12/06/2021	Tractor Supply Company	\$ 84.70				
7824	12/06/2021	Verizon	\$ 222.50				
Total Expenses			\$ 11,914.20				